



SENIOR CREATIVE ARTS WORKSHOP LEADER

Apply by 10th July 2024

Interviews week commencing 15th July

Are you creative in a 'not-very-creative' job?

Do you want to do work that is rewarding and helps others?

Do you want to look forward to coming to work each day?

Why ArtWorks?

Art Works is a not-for-profit creative arts organisation that exists to support the development of artists with learning disabilities and/or autism. We are a collective of creatives that care about making a change to the artists we support, the disabilities arts movements and our local environment and community. We support our artists to contribute to society through artistic exploration, exhibitions, events, and volunteer placements.

Please check us out at www.artworks-sy.co.uk and our International Arts Exhibition at www.artworkstogether.co.uk

What does the role involve?

We are looking for a creative individual with experience managing others, such as a team leader or management position. This does not have to be in a creative arts environment as we appreciate these skills are transferable. We are looking for someone with a creative background/skills - this could be art, photography, filmmaking, sculpture, animation, or

textiles to name but a few. A creative degree is preferred. We need someone with good organisational skills who is willing to try new things.

As Senior Creative Arts Workshop Leader you will manage a small team of three and organise the day-to-day art activities for up to fifteen artists with learning disabilities, autism or both. The role involves running creative workshops, writing the weekly activity schedule and taking into consideration ArtWorks commissions and creative community commitments.

An important part of the role is talking with our artists about their dreams and aspirations and creating opportunities for their work to be exhibited, with support from the senior management team at Art Works. This role allows for creative and practical development, with access to lots of art materials and professional equipment and knowledge. With a staff team of 30 creatives working across ArtWorks, we are a hive of buzzing activity day in and day out. As a creative arts organisation, we are limited only by our imaginations and take on a wide range of projects, from mural work to film shoots, fashion shows to art competitions.

We ask that you have a car and acquire business insurance, as we attend lots of galleries, events, and workshops in other areas, supporting our artists to exhibit far and wide, as well as regularly having fun days out with the artists.

We will provide you with care and comprehensive first-aid training, so you can understand autism and learning disabilities and confidently support our artists. Having a background in care or connections to people with learning disabilities and/or autism is beneficial for this position, but not essential. This position requires you to support the Care Manager with reporting and GDPR to ensure that safety is maintained in our centres and during events and our artists are supported in a person-centred way. You will report directly to the Creative Arts Co-ordinator, Care Manager and Directors to support your work.

What will my first year of employment look like?

- You will support the disabled artists to develop new skills, create work and exhibit their work locally.
- You will support the staff team to develop their ideas, purchase new equipment and try new creative processes. As well as developing these skills for yourself supported by the wider team.
- You may attend training to learn new creative skills and learn from others in the team (screen printing, Adobe, glasswork, textile, photography etc.)
- You will have the chance to lead the volunteer sessions managing the gardening and landscaping at Wentworth Woodhouse.
- You will have the opportunity to take part in regular swim and gym sessions.
- You will learn skills in care to help you best support our artists and develop yourself further
- You can attend events outside of work - socially with colleagues, as well as VIP invites to art launches and exhibitions. This is not mandatory (because we don't all want to go wild swimming on a Friday night, some of us just want Netflix and Pizza!)
- You will have the opportunity to support our disabled artists to work with some of our other volunteer partnerships, such as the Sheffield Documentary Film Festival, Wildlife Trust and the Retired Greyhound Trust to name a few.
- ArtWorks runs the bi-annual International Arts Festival *Art Works Together* which you will support the creative art coordinator to organise.
- You will support sustainable working practices and spread this knowledge to the general public through our work.
- You will develop new care skills and provide a safe environment for our artists through reporting and regular management meetings.
- We run a free Santa's Grotto for one week near Christmas for all of the local children at the school which you will help run.
- Countryside walks, cycling, bowling, cinema visits, picnics, and generally whatever social activities our artists want to engage in.

- We hold a sports day in the summer, and a large Christmas Party in the winter for all of our buildings to participate in.
- You will support our artists to go on a holiday to Butlins during the working week once a year.
- Regular supervisions to ensure you feel supported and happy in your role.

All of our positions offer scope to develop into further roles as our not-for-profit continues to grow.

Do I have what it takes? Possible Examples:

Are you a freelance creative looking for a bit more stability in your work?

Are you a team leader who never put that creative degree to good use?

Do you work in a corporate environment that doesn't give you the creative freedom you need?

Do you have a background in care but a keen eye for photography?

Do you want to help people learn creatively without the restrictions of a formal teaching environment?

Are you a passionate and empathetic person who vibes from creating a fun work environment for others?

The finer details

Full-time position Monday – Friday 08:30 – 16:30

Salary £25,954.50 per Annum

There are two openings available based at sites:

- **Art Works (Rotherham), Brook Hill, Thorpe Hesley, Rotherham S61 2QF**
- **Art Works Barnsley (address TBC)**

With the potential to cover:

- **St Polycarp's Community Centre (Sheffield) Wisewood Lane Malin Bridge Sheffield S6 4WA**

- Art Works Studios (Sheffield) Soar Works 14 Knutton Road Parsons Cross Sheffield S5 9NU

Even more benefits! No way!

- Free on-site parking
- Flexible Dress Code
- Sick Pay
- Free office drinks and breakfast items
- Training and Development Opportunities
- Company and Social Events
- Free Tickets to Art Events
- Cycle to Work Programme
- Snow Days
- Presents at different national holidays in the year and birthdays
- Competitive Pension
- Free Art Works slogan t-shirts and hoodies

How do I become part of the Art Works Team?

Please send your cover email, CV and examples of your creative work (if you have anything digitally to share) to emma@artworks-sy.co.uk

Emma will send you an application form to fill in, to give us a few more details about you and information about your interview workshop. (Please see details below)

Interview:

An online assessment to ensure your interests align with ours.

1-2 hours Running a workshop in your chosen medium supported by our team.

1 hour of interview questions with drinks and a chance to share your creative aspirations with us.

Please do not apply if:

You do not have a car and a license. This is essential for trips, such as our holiday to Butlins or picnics at the Yorkshire Sculpture Park etc.

You do not have leadership experience, instead, apply through the same email for our Creative Arts Workshop Leader positions at £23,400 per annum, also available at Thorpe Hesley and our new Barnsley service opening soon.

Description	Essential	Desirable	Method of Assessment
Qualifications			
A degree in Creative Arts or a related field		X	Application/CV
A qualification related to supporting adults with learning disabilities and/or autism		X	
Experience			
Facilitation of creative workshops, supporting others to develop and progress their own individual practice	X		Application/CV/Interview
Facilitation of creative workshops, supporting adults with learning disabilities and/or autism to develop and progress their own individual practice		X	
Has provided leadership and support when working in a team	X		
Working with and/or caring for vulnerable adults	X		
Managing work-based projects with responsibility for meeting deadlines and working within budget		X	
Skills and Abilities			
Full driving license and access to a vehicle is required to transport service users and supplies to off site activities	X		Application /CV
Proficient in MS Office Suite (Excel, Word, PowerPoint) and other relevant software programmes	X		
Excellent written and verbal communication skills, providing accurate record keeping and appropriate management of any care concerns	X		Application/CV/Interview
Able to appropriately safeguard staff and service users, contributing towards a safe and supportive working environment	X		
Personal Attributes			
Positive attitude, demonstrating resilience in overcoming challenges in a fast paced, busy environment	X		Application/CV/Interview
Highly organised, able to formulate work schedules and delegate tasks effectively	X		
Inclusive and encouraging, supporting others creative ideas and personal development	X		

Continuous learner, willing to undertake training and learn new skills	X		
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